Job Description for Youth Program Coordinator

This position is for 12 hours per week. Compensation is $20.00 per hour.

**Description:** Midway Hills Christian Church is an open and affirming, progressive congregation in the heart of North Dallas that seeks to hire a Youth Program Coordinator to create and maintain a program for youth raging from 4th through 12th grades.

**Supervision/Accountability:** The Youth Coordinator reports to the Senior Minister.

**Job Qualifications**

- Strong relational skills with youth and adults
- Enthusiasm for working with and teaching middle school and high school students
- Strong verbal and written communication, basic computer literacy.

**Job Responsibilities**

- To develop relationships with youth 4th – 12th grade) and their families
- To have oversight of the program an plan events/equip ministries
- Integrate youth into the life of the church.
- Encourage discipleship and faith among the youth.
- Reach out to the greater community.
- Participate regularly in worship and in the life of the church.
- Build and edit curriculum for Sunday School, Summer Programming etc.
- Participate in monthly Cabinet meetings and other aspects of church life as assigned.
- Update congregation on programming, plans, etc. via regular articles in the MHCC newsletter, The Echo.

**Programs**

Coordinate with other staff and volunteers on all programming for youth, including but not limited to: Sunday School, mission projects, church camp and North Texas Area events, social and fundraising activities, and outreach to community families and youth.

If interested, please email your resume with three references to Personnel Chair Clayton Cunningham at personnel@midwayhills.org.